

SGOIL AN IOCHDAIR AGUS A'CHOIMHEARSNACHD

Minutes of meeting Tuesday 22nd July 2008 at 7:30pm in the Hall

Present

Apologies

Mairi Bremner (Trustee)
 Norma MacIntyre (Trustee)
 Kate Dawson (secretary)
 Stephen MacAulay (Trustee)
 Angus Campbell (Trustee)
 Donald MacInnes (Hall committee)

Ronnie MacPhee (Trustee)
 Howard Warner (Trustee)

Minuted by Kate Dawson

1. Welcome: Mairi welcomed everyone to the meeting, and thanked Donald for the use of the hall, and his attendance for the discussion on the pitch.

2. Approval of Minutes:

Minutes of meeting of Nov 2007. No amendments were noted, the minutes were approved by the trustees.

3. Treasurer's report:

a) Current balances: We have a current balance of £28,318.36, with only one uncleared cheque for £60, which has been unpresented for more than six months. This represents the fee for web-hosting, which has already been paid for on our behalf. NM to cancel this. Balance after liabilities is approx £3211.

b) Awards for all: We have a grant of £9,000 from Awards for All for tree maintenance and windbreak fencing. About £5,000 has already been spent. The balance of this will need to be spent or returned by Oct 2008. We cannot apply for more Awards for All funding until this project is finished.

c) Debits: We will be due to pay the council the balance of the fees and maintenance over the next year. This will come to £14311 approx. In addition, remedial work to drains and surface projected to be £5767 plus VAT (£6776.25). This is remedial work to work already done, KD to write to R Stubbington to query why we are paying extra for remedial work.

d) Accounts: Due for submission by Nov 2008

4. Football Pitch:

a) Pitch Surface: The options are: re-seeded, turf, or 'Astroturf' (or similar). We will not get funded for Astroturf, as there are current plans to go ahead with a similar pitch a Liniclate, and the council's policy is for only one pitch in the area for this level of surface. We are unlikely to get funding from other major sources without support from the council. The most cost-effective approach would be to skim the surface, do the work, replace surface and re-seed (similar to

ACTION
NM
KD NM

<p>the west-side pitch in Lewis). SM and AC to visit pitches in Lewis to assess outcomes of upgrading there.</p>	SM/AC
<p>b) Pitch Lighting: Discussions with Council's principal sports officer states that the council will not fund pitch lighting on a grass surface, so this cannot be part of our initial plan.</p>	
<p>c) Alternative energy: There are opportunities to consider renewable energy sources at the time of installation of the pitch. The best of these options would include solar panels for hot water for showers etc. KD to contact Rona Womersley.</p>	KD
<p>d) Revenue: We do not currently have a revenue/income generation strategy for the project. Possible sources of income include having public toilets as part of the changing block</p>	
<p>e) Project manager: We discussed how we would source professional support for the project, including civil engineering, surveys, plans, architects plans for the changing block etc. KD to write a brief of what we would like the project management to cover. Projected costs for scoping and preparing initial planning to tender stage would be £5,000. KD to apply to Lottery for funding (agreed). Possible consultancy, Maclver Associates, who have provided a CV which includes major projects in the Uists and 3 football pitches in Lewis (agreed preferred project managers). KD to get references from other football clubs in Lewis.</p>	KD KD KD
<p>f) Program of use: This has been drafted with Christine McWilliams, to be updated after circulation</p>	KD
<p>g) Funding strategy: This would chiefly be outlined in the project management documents. Current main funders likely to be the council, with money from sportscotland. This is dependant on the council's own budgetary constraints. Currently we are in the lower half of their possible projects, because we do not have the lease sorted out, or the planning permission, or any up-to-date plans.</p>	
<p>h) Lease: KD has prepared a draft lease, to be submitted to Anderson Banks for checking (agreed). To agree with hall committee site of pitch and changing rooms, all to be on one site. DM to locate title deeds. If not easy to locate, to check with estate office, or land register, or Sasines. KD to liaise with DM re boundaries to be marked out on lease plan.</p>	KD DM
<p>i) Project team: KD (admin) SM (football) and MM (community links) plus engineers/consultants (agreed by all)</p>	
<p>j) Advice: KD to contact committee members of pitches in Lewis for advice about how they managed their projects. Also to contact HIE, and continue contact with Marie Campbell and Emma MacSween (CnES)</p>	KD
<p>5. Woodland Maintenance: a) At present, we still have some wind-break netting left, and some of the money remains unspent, so we could still get</p>	

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<p>some fencing completed before October. KD to contact West Gerinish Amenity Trust about the planting in front of Cille Bhannain housing there, currently property of Hebridean Housing Partnership, who will also need to be contacted</p>	<p>KD</p>
<p>b) KD to locate all invoices in preparation for submitting project completion paperwork</p>	<p>KD</p>
<p>6. Walks</p> <p>a) We are maintaining links with Am Paipear and Martin Margulies, who are running a series of walk descriptions.</p> <p>b) Descriptions of these walks are being added to the website. We have had some support from a volunteer who has been typing up the walks.</p> <p>c) We have also been maintaining links with the 'Walk on Hebrides' project, who have been running some 'led walks' in the area. They are looking for volunteer walk leaders.</p>	
<p>7. Play area:</p> <p>a) There have been ongoing problems with poor drainage around the swings and roundabout. The drains have now been cleared again by the contractors, who tell me that other drains on the property also need clearing, and that these drains are the responsibility of the school.</p> <p>b) To improve the drainage of the swing area itself, it will be necessary to raise the surface further, which will cost an additional £6776.25. KD to write to R Stubbington asking why we are paying for remedial work, when the problem seems to stem from the initial planning and installation.</p> <p>c) The Croileagan play leader and committee are looking at starting a wee garden. No further contact.</p>	<p>KD</p>
<p>d) The all-weather pitch seems to be locked. KD to find out from school why this is.</p> <p>e) Future project: lighting for winter training outdoors.</p>	<p>KD</p>
<p>8. AOCB</p> <p>a) Companies Act: Changes to the law in 2006 means that we have to</p> <ul style="list-style-type: none"> i. Include the company's registered details on all correspondence, including emails and website ii. Show a duty to promote success iii. Minimum age of trustees now set at 16 years of age iv. Proxies and nominations become mandatory (excluded in our articles, which must be amended) v. Company secretaries are no longer required, and the role can be taken on by a trustee. vi. We now only have 9 months, rather than 10, to submit our accounts after our financial year end. <p>These changes are agreed and adopted.</p>	

9. Next meeting:

The next meeting of the trustees will be notified to the trustees and members of the association. The meeting closed at 9:00pm.

