



# SGOIL AN IOCHDAIR AGUS A'CHOIMHEARSNACHD

Minutes of AGM held on 21<sup>st</sup> May 2018 in Talla an Iochdair  
The meeting was not quorate. We reviewed the reports and noted updates.

## Present

Peter Bird (Vice-chairman)  
Morag Ann Steele (treasure)  
Kate Dawson (Secretary)  
Sheena Stewart (UCVO)

## Apologies

Stephen MacAulay

Minutes: Kate Dawson (Secretary)

## ACTION

<p><b>1. Welcome:</b> Peter Bird welcomed attendees to the meeting</p>	
<p><b>2. Opening Remarks:</b> Peter thanked the current trustees and secretary for all their hard work during the year.</p>	
<p><b>3. Minutes of AGM 2017:</b> The minutes of the last AGM were reviewed. These had been approved at the following ordinary meeting. Our principal updates from the 2017 AGM include:</p> <ul style="list-style-type: none"> <li>• Installation of community seating,</li> <li>• Maintenance of existing structures,</li> <li>• A community clean-up</li> <li>• Initial grass-cutting at the pitch.</li> <li>• The council have approved our suggested maintenance at the old road.</li> <li>• We have approved quotes for fencing at the school,</li> <li>• We have quotes for drainage and fencing at the pitch.</li> <li>• We were not successful in liaising with the football association</li> <li>• The proposed Qinetiq volunteer week did not take place as the program was no longer supported.</li> <li>• The route to the Western Isles Way from the old road will be made more accessible with the installation of a foot-bridge over the drain, after liaison between the community council and Peter Caldwell, from CnES (core paths)</li> <li>• We were not successful in our application to Paths for All</li> </ul> <p><b>Further detail is in the annual report.</b></p>	
<p><b>4. Presentation from Sheena Stewart UCVO: 'What are we doing, and what could we do for you'</b> Sheena talked through the recent history of UCVO and the current role of the organisation.</p>	

- The merge to form Third Sector Hebrides meant that UCVO lost its identity and much of its local contact network and support. Sheena has been working hard to re-establish this, and to set up a functional website as well as a facebook page.
- The new UCVO has two staff members. Sheena is the manager and Tara Patterson is the admin officer. They are sourcing funding to take on a liaison officer who will add capacity to the team to work more directly with local groups.
- UCVO is now working as a partnership member alongside similar organisations in Lewis, Harris, Barra and the Volunteer Centre, sharing some resources, but maintaining local organisations.
- UCVO, along with the other partners, receives money from Scottish Government for its activities. UCVO is expected to have a strategic role, participating in the Outer Hebrides Locality Plan, the Locality Planning Group (Health and Social Care) etcetera.
- UCVO participates in Third Sector Forum, where independent groups can meet quarterly, sharing strategic direction, ensuring projects are 'joined-up', new funding streams etcetera. There is a lot of work to do, engaging local groups and raising the profile of the work of UCVO.
- Where the wish/need for a new group is identified, UCVO can support setting up the organisation, and can support existing organisations in drawing up articles of association, registration as a charity etcetera. Examples include the new Food Bank. Uist Disability Access Panel is currently not meeting, but UCVO could support this group re-forming.
- UCVO is key in drawing up a Locality Outcomes Improvement Plan. The plan looks at current data and evidence, draws up priorities and seeks projects that address the priorities. The three projects in the plan include: 'Sustainable Population' 'Improved quality of life' and 'sustainable economy'. These priorities were drawn up based on local consultation and available data. Sheena provided copies of these plans to the trustees.
- The Outer Hebrides Locality Plan has identified poorer outcomes for people living in North Uist and Benbecula, and in Stornoway West. These are data collection areas set nationally (<http://statistics.gov.scot/home> and <http://www.gov.scot/Topics/Statistics/SIMD>) – UCVO will support organisations in the area covered by the plan to support a locality partnership, 50% community groups, 50% HIE/HPP/CnES etcetera. Many of the solutions have the potential to benefit the wider area.
- Newsletter: When UCVO merged with TSH, Am Paipear became a separate business, and no longer serves the function of UCVO newsletter directly. UCVO will start producing its own newsletter, and will work with Am Paipear re distribution.
- What can UCVO provide for member organisations?
  - Training, for example on roles and responsibilities, first aid, GDPR, how to fill in funding applications.
  - Share resources

<ul style="list-style-type: none"> <li>○ Identify funding streams and assist with funding applications.</li> <li>○ The building has a board room that can be used for meetings, at a reduced fee for members.</li> <li>○ UCVO has office support including photocopying etcetera.</li> <li>○ There are plans to re-install VC technology</li> <li>○ Participation in joint working, including member groups in planning ahead for the area, participation in third sector forum</li> </ul>	
<p><b>5. Presentations:</b></p> <ul style="list-style-type: none"> <li>● <b>Annual Report:</b> The secretary took the meeting through the annual report for 2017. The principle aims of the charity are stated in the report, which is also available in full on the charity's website.</li> <li>● <b>Treasurer's report:</b> The accounts were prepared by Campbell Stewart and MacLennan of Skye. The accounts were prepared to the standard required by the Office of the Scottish Charity Regulator, and for companies' house. <ul style="list-style-type: none"> <li>● Bank Balance at year end: £41,966 of which £5,995 is unrestricted</li> <li>● Fixed Assets: £ 167,625 (playing fields, road-end plot etc.)</li> <li>● Incoming funds of £6,022</li> <li>● Expenditure £ 7,637</li> <li>● Net expenditure £-1,615</li> </ul> </li> <li>● <b>Appointment of Accountants:</b> Postponed to next quorate meeting</li> <li>● <b>Membership report and review of subscriptions:</b> We have 11 members. St Michael's parish has subscribed for a ten year period as a member group. We remain subscribed to Lionacleit Sports Hub, UCVO and Uists and Barra Sports Council. We will review subscriptions at our next quorate meeting.</li> <li>● <b>The year ahead:</b> Decisions postponed to next quorate meeting. Suggestions include: establishing connections between the committee and the head teachers of lochdar and Lionacleit school; consulting with them concerning their priorities. We also proposed that our priority for the next meeting was to rank our existing ideas as to which should be developed next.</li> </ul> <p>Reports and Accounts available on website, and on request from KD</p>	
<p><b>6. Nominations and election of new trustees.</b> Postponed to next quorate meeting. No resignations or nominations were received for the AGM.</p>	
<p><b>7. AOCB:</b></p> <ul style="list-style-type: none"> <li>● GDPR: We need to appoint a Data Protection Officer, who will be responsible for maintaining our database of members, creating a data policy and contacting members to let them know. Our membership forms and website should also communicate our</li> </ul>	<b>SKD</b>

<p>data policy. This should be agreed at our next quorate meeting. In the meantime, Kate will update our documentation.</p> <ul style="list-style-type: none"> <li>• Primary School: Ann Graham, Head Teacher has been in touch about the play area at lochdar School, asking about improvements. Morag Ann said she would contact her.</li> </ul>	<p><b>MAS</b></p>
<p><b>8. Next meeting:</b> The next meeting will be on the 27<sup>th</sup> June 7:30pm</p>	<p><b>KD</b></p>